

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND
OPEN MINUTES
NOVEMBER 21, 2019
CAMDEN COUNTY EMERGENCY TRAINING CENTER, BLACKWOOD, NJ
1:00 PM**

**MEETING OF THE FUND CALLED TO ORDER AT 1:00 P.M. BY CHAIRMAN ANGILELLA
OPEN PUBLIC MEETING ACT READ INTO RECORD**

PLEDGE OF ALLEGIANCE

ROLL CALL BOARD OF 2019 FUND COMMISSIONERS

Ross Angilella, Chair	Camden County	Present
John Kelly, Commissioner	Ocean County	Absent
Jeannette Kessler, Commissioner	Atlantic County	Present - <i>via teleconference</i>
Sander Friedman, Commissioner	Burlington County	Present - <i>via teleconference</i>
Kimberly Wood, Commissioner	Cumberland County	Present - <i>via teleconference</i>
Tim Sheehan, Commissioner	Gloucester County	Present - <i>via teleconference</i>
Edmund Shea, Commissioner	Hudson County	Present - <i>via teleconference</i>
Andrew Mair, Commissioner	Mercer County	Present - <i>via teleconference</i>
Laura Scutari, Commissioner	Union County	Absent
Teri O'Connor, Commissioner	Monmouth County	Absent

ALTERNATE FUND COMMISSIONERS

Anna Marie Wright	Camden County	Present
Carl Block	Ocean County	Absent
Raissa Walker	Mercer County	Absent
Eugenio Esquivel	Union County	Present - <i>via teleconference</i>
Christopher Marion	Monmouth County	Present - <i>via teleconference</i>

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA Risk Management Services Paul Laracy Joe Hrubash, Nancy A. Ghani - <i>via teleconference</i>
Fund Attorney	Laura Paffenroth, Esq.
Safety Director	JA Montgomery Risk Control Glenn Prince - <i>via teleconference</i>
Underwriting Manager	Conner Strong & Buckelew Edward Cooney, Alex DeLuccia <i>via teleconference</i>
WC Claims Administrator	AmeriHealth Casualty Services Tracy Ware, Kerin Drumheiser, Cheryle Little
Property Claims Administrator	Qual-Lynx Jim Mercanto - <i>via teleconference</i>

ALSO PRESENT:

Joshua Friedman, Camden County
Brad Stokes, PERMA- *via teleconference*
Robyn Walcoff, PERMA - *via teleconference*
Christina Violetti – *via teleconference*
Jen Conicella, PERMA - *via teleconference*
Mary Anne Sander, Conner Strong & Buckelew – *via teleconference*
Rachel Chwastek, PERMA

MINUTES: Open Minutes as of October 24, 2019 were included in agenda for review; Closed Minutes as of October 24, 2019 were distributed to the Board only.

MOTION TO APPROVE OPEN AND CLOSED MINUTES FROM OCTOBER 24, 2019 AS PRESENTED:

Moved:	Chairman Angilella
Second:	Commissioner Sheehan
Roll Call Vote:	Unanimous

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR'S REPORT:

2020 BUDGET: Executive Director said last month the Fund introduced a proposed 2020 budget based on certain assumptions of renewal negotiations, as well as, a change to expiring property self-insured retention (SIR); enclosed in the agenda was the budget as introduced on 10/24/19 representing a 3.1% increase.

Also enclosed in the agenda was a revised budget representing a total of \$24,751,509 or a 2.3% increase. Executive Director said the budget being presented for adoption is based on confirmation of exposure values and audited payroll figures.

CLAIMS LOSS FUNDS (LINES 1-5) – As discussed, the main driving factor for the increase is Property; the Fund's property claims experience has not been favorable for the past 5 years and progressive steps are being recommended to address the loss ratio. The expiring 2019 Property SIR is \$150,000 x \$100,000, which is fully funded at the NJCE level. The enclosed budget represents an increase to *Line #1 Property 750K x 250K* from \$150,000 x \$100,000 to \$750,000 x \$250,000.

EXCESS PREMIUMS (LINES 9-14) – As discussed by the Underwriting Manager, Property and Excess Property premiums are increasing based on both the high loss ratio and hardening property market; Underwriting Manager reported renewal negotiations for Casualty and Workers' Compensation indicated flat renewal rates.

EXPENSES, FEES & CONTINGENCY (LINES 22-35) – Executive Director said professional fees are budgeted to reflect cost of living adjustment; however, as a reminder, the Board confirms appointments and compensation at the annual February Reorganization meeting.

Executive Director said line items #33 *Underwriting Data Consolidation* and #34 *Payroll Audit* were introduced during the 2017 budget process reflect a progressive initiative to obtain consistent and ratable data through payroll audits and an underwriting data system. Line item 35 *Safety Institute Funding* was discussed last month to fund instructor-led and online training programs for NJCE members through a Learning Management System (LMS), an online platform used to track and record learning events.

ANCILLARY COVERAGES (LINES 43-49) - The NJCE acts as a pass through for optional Ancillary coverages, which are purchased individually by each County and their autonomous agencies. Underwriting Manager actively negotiates these for renewal.

MOTION TO OPEN THE PUBLIC HEARING ON THE 2020 BUDGET:

Moved:	Chairman Angilella
Second:	Commissioner Sheehan
Vote:	Unanimous

Seeing no comment or discussion...

MOTION TO CLOSE THE PUBLIC HEARING ON THE 2020 BUDGET, ADOPT THE 2020 BUDGET AND CERTIFY 2020 ASSESSMENTS:

Moved: Chairman Angilella
Second: Commissioner Wood
Roll Call Vote: 9 Ayes – 0 Nays

In addition, Executive Director said it would be appropriate to authorize the Underwriting Manager to bind and enter into the required agreements for the 2020 excess and ancillary coverages; a resolution formalizing the action will be included in the 2020 Reorganization agenda.

MOTION TO AUTHORIZE THE UNDERWRITING MANAGER TO BIND AND ENTER INTO THE REQUIRED AGREEMENTS FOR THE 2020 EXCESS AND ANCILLARY COVERAGES:

Moved: Chairman Angilella
Second: Commissioner Sheehan
Roll Call Vote: 9 Ayes – 0 Nays

FINANCIAL FAST TRACK: Enclosed in the agenda was the Financial Fast Track as of September 30, 2019 reflecting a statutory surplus of \$16.8 million.

NJCE CLAIMS REVIEW COMMITTEE: The Claims Review Committee met via teleconference on November 15, 2019. Enclosed in the agenda was a resolution authorizing closed session. Under separate cover, Fund Commissioners will receive materials from AmeriHealth Casualty Services and/or the Executive Director.

Jennifer Conicella who recently joined PERMA was introduced to the Board as a Senior Associate Claim Consultant for this Fund and its members.

UNDERWRITING MANAGER:

REPORT: Underwriting Manager said there was nothing additional to report.

TREASURER REPORT:

Included in the agenda were the approval of November 2019 payments and the Treasurer's reports for September 2019.

VOUCHER PAYMENTS (BILL LIST) –

Resolution 41-19 November 2019 Bills Approval of Payments \$178,704.96

CONFIRMATION OF MAY 2019 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

2010	0.00
2011	6,487.34
2012	1,158.26
2013	4,668.19
2014	5,057.00
2015	5,426.90
2016	0.00
2017	2,102.20
2018	1,952.56
2019	1,990.00
TOTAL	\$28,842.45

MOTION TO APPROVE NOVEMBER 2019 BILLS LIST AS RESOLUTION 41-19 AND THE TREASURER'S REPORTS AS PRESENTED:

Moved: Chairman Angilella
Second: Commissioner Sheehan
Roll Call: Unanimous

SAFETY DIRECTOR:

REPORT: Safety Director submitted a report reflecting the risk control activities, meetings attended for the period from October to December 2019. Safety Director reported details on the 2020 BRIT Safety Grant would be distributed to members when made available.

RESOLUTIONS:

NONE LISTED FOR THE MONTH

CLAIMS REVIEW COMMITTEE:

REPORT: Executive Director reported the need of a Closed Session to discuss claims status as reviewed by the Claims Review Committee. Enclosed in the agenda was Resolution 42-19 authorizing closed session. Under separate cover, Fund Commissioners received materials from the Fund office.

MOTION TO ADOPT RESOLUTION 42-19 AUTHORIZING THE NEED TO ENTER INTO CLOSED SESSION FOR THE PURPOSE AS PERMITTED BY THE OPEN PUBLIC MEETINGS ACT, MORE SPECIFICALLY TO DISCUSS POTENTIAL LITIGATION ON CLAIM NUMBERS CLAIM #64CA016844

Moved: Chairman Angilella
Second: Commissioner Sheehan
Roll Call: Unanimous

All others vacated the room and/or left the teleconference with the exception of Fund Commissioners, Fund Attorney and Professionals.

MOTION TO RETURN TO OPEN SESSION:

Moved: Chairman Angilella
Second: Commissioner Sheehan
Roll Call: Unanimous

As per discussion held during Closed Session permitted via Resolution 42-19 motion to approve the following as recommended by the Claims Review Committee:

General Liability

- o Settlement Authority Request for: Claim #64CA016844 in the amount of \$250,000.

MOTION TO APPROVE THE SETTLEMENT AUTHORITY REQUEST AS PRESENTED:

Moved: Chairman Angilella
Second: Commissioner Wood
Roll Call Vote: 9 Ayes – 0 Nays

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT

MOTION TO OPEN MEETING TO PUBLIC

Moved: Chairman Angilella
Second: Commissioner Sheehan
Roll Call: Unanimous

MOTION TO CLOSE MEETING TO PUBLIC

Moved: Chairman Angilella
Second: Commissioner Wood
Roll Call: Unanimous

NON- AGENDA ITEMS

NONE

MOTION TO ADJOURN:

Moved: Chairman Angilella
Second: Commissioner Sheehan
Vote: Unanimous

MEETING ADJOURNED: 1:20PM

**NEXT MEETING: February 27, 2020 - 1:00 PM
Camden County College Regional
Emergency Training Center
420 Woodbury-Turnersville Road
Blackwood, NJ**

Nancy A. Ghani, Assisting Secretary