

The MEL Safety Institute (MSI) and New Jersey Counties Excess Joint Insurance Fund (NJCE) is offering real time, instructor-led online safety training.

**January 2022 Safety Training Schedule**  
**Click on the Training Topic to Register and for the Course Description.**

Date	Class Topic	Time
1/4/22	<a href="#">Employee Conduct and Violence in the Workplace</a>	8:30 - 10:00 am
1/4/22	<a href="#">Ladder Safety/Walking Surfaces</a>	1:00 - 3:00 pm
1/5/22	<a href="#">Fall Protection Awareness</a>	8:30 - 10:30 am
1/5/22	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
1/6/22	<a href="#">Back Safety / Material Handling</a>	8:30 - 9:30 am
1/6/22	<a href="#">Hearing Conservation</a>	10:00 - 11:00 am
1/6/22	<a href="#">Fire Extinguisher</a>	1:00 - 2:00 pm
1/7/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
1/7/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30am
1/7/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
1/10/22	<a href="#">Bloodborne Pathogens Administrator Training</a>	8:30 - 10:30 am
1/10/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
1/10/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
1/10/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	1:00 - 3:00 pm
1/11/22	<a href="#">CDL: Drivers Safety Regulations</a>	8:30 - 10:30 am
1/11/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
1/12/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
1/12/22	<a href="#">Work Zone: Temporary Traffic Control</a>	10:00 - 12:00 pm
1/12/22	<a href="#">Driving Safety Awareness</a>	1:00 - 2:00 pm
1/13/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
1/13/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
1/13/22	<a href="#">Introduction to Management Skills (Zoom Meeting)</a>	10:00 - 12:00 pm
1/14/22	<a href="#">Snow Plow/Snow Removal Safety</a>	8:30 - 10:30 am
1/14/22	<a href="#">Ladder Safety/Walking Surfaces</a>	1:00 - 3:00 pm
1/18/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
1/18/22	<a href="#">Back Safety / Material Handling</a>	10:30 - 11:30 am
1/18/22	<a href="#">Hazard Identification: Making Your Observation Count (Zoom Meeting)</a>	1:00 - 3:00 pm
1/19/22	<a href="#">Housing Authority: Safety Awareness &amp; Regulatory Training</a>	8:30 - 11:30 am
1/19/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
1/19/22	<a href="#">Fire Extinguisher</a>	10:00 - 11:00 am
1/19/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
1/20/22	<a href="#">Designated Employer Representative Training (DER) (Zoom Meeting)</a> *see details below	9:00 - 4:00 pm w/1 hour lunch brk
1/20/22	<a href="#">Confined Space for Entrants &amp; Attendants</a>	8:30 - 10:30 am
1/21/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	8:30 - 10:30 am
1/21/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
1/21/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
1/24/22	<a href="#">Safety Coordinator Skills Training (Zoom Meeting)</a>	8:30 - 12:30 pm

1/24/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
1/24/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
1/25/22	<a href="#">Shop &amp; Tool Safety</a>	8:30 - 9:30 am
1/25/22	<a href="#">Confined Space for Entrants &amp; Attendants</a>	10:00 - 12:00 pm
1/25/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm
1/26/22	<a href="#">Sanitation/Recycling Safety</a>	8:30 - 10:30 am
1/26/22	<a href="#">Hearing Conservation</a>	11:00 - 12:00 pm
1/26/22	<a href="#">Safety Committee Best Practices (Zoom Meeting)</a>	1:00 - 2:30 pm
1/27/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
1/27/22	<a href="#">CDL: Supervisors Reasonable Suspicion (Zoom Meeting)</a>	10:00 - 12:00 pm
1/27/22	<a href="#">Employee Conduct and Violence in the Workplace</a>	1:00 - 2:30 pm
1/31/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
1/31/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	9:00 - 11:00 am
1/31/22	<a href="#">Dealing with Difficult People (Zoom Meeting)</a>	1:00 - 3:00 pm

**\*1/20/22 Designated Employee Representative Training (DER) Details:**

- This 6-hour workbook-driven course with 1hr lunch break covers mandatory drug and alcohol testing programs and the responsibilities of the employer, the DER, third-party administrators, the MRO, and the driver. In order to ensure workbooks are received in time for the class, **registrations must be completed before December 24, 2021.**
- Registration suggested - 2 employees per town
- The training will use the Zoom Meeting platform. Students must have access to a computer or device with a working camera and microphone. Students will be 'on-camera' during the class to replicate an in-person classroom.

**Zoom Safety Training Guidelines:**

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

**Zoom Training:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training. We suggest registering no later than a day before to insure you receive the link and your computer and sound system are working correctly.
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.

- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:
  - Please have one person register for the safety training webinar.
    - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. <https://njce.org/wp-content/uploads/2021/11/NJCE-Live-Virtual-Safety-Training-Group-Sign-in-Sheet.pdf>