

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

OPEN MINUTES

JANUARY 31, 2025

VIA TELECONFERENCE

10:30 AM

MEETING OF THE FUND CALLED TO ORDER AT 10:30 A.M. BY ACTING CHAIRMAN SHEEHAN

OPEN PUBLIC MEETING ACT READ INTO RECORD

ROLL CALL BOARD OF FUND COMMISSIONERS

Ross Angilella, Chairman	Camden County	Absent
Tim Sheehan, Secretary	Gloucester County	Present
Janette Kessler, Commissioner	Atlantic County	Present
Ashley Buono, Commissioner	Burlington County	Absent
Kevin Smaniotto, Commissioner	Cumberland County	Present
John Kelly, Commissioner	Ocean County	Present
Edmund Shea, Commissioner	Hudson County	Present
Chris Marion, Commissioner	Mercer County	Present
Laura Scutari, Commissioner	Union County	Absent
Teri O'Connor, Commissioner	Monmouth County	Present

ALTERNATE FUND COMMISSIONERS

Dina Rocco	Burlington County	Present
Anna Marie Wright	Camden County	Present
Michael Fiure	Ocean County	Present
Nicola Trasente	Mercer County	Present
Eugenio Esquivel	Union County	Present
Joseph Kelly	Monmouth County	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator

PERMA Risk Management Services

Joseph Hrubash, Nancy A. Ghani, Brandon Tracy

Perma Claims

Robyn Walcoff, Jennifer Conicella, Zareena Majeed, Kerin Drumheiser, Shai Mcleod

Attorney

Laura Paffenroth

Safety Director

JA Montgomery Risk Control

Glenn Prince

Underwriting Manager

Conner Strong & Buckelew

Muhammad Hernandez, Rachel Perry

WC Claims Administrator

Claims Resolution Corporation

Laura Kordomenos, Domenic Mariani

Claims Administrator

Property Claims Administrator

Qual Lynx

Kathleen Kissane, Chris Roselli

ALSO PRESENT:

Toni DePaola, Ocean County
Karl McConnel, Ocean County
Jennifer Beck, Alliant Americas
Victoria Sjulander, Alliant Americas
Aricka Simms, CBIZ Borden Perlman
Robin Racioppi, North American Insurance Management
Mary Anne Sander, Conner Strong & Buckelew
Carole Mack, Conner Strong & Buckelew
Thomas Merchel, Conner Strong & Buckelew
Jacklyn Lindsey, Conner Strong & Buckelew
Katherine Walters, Conner Strong & Buckelew
Bradford Stokes, PERMA
Cathy Dodd, PERMA
Jason Thorpe, PERMA

CORRESPONDENCE: NONE**EXECUTIVE DIRECTOR'S REPORT:**

PROFESSIONAL CONTRACTS/SERVICES/COMPETITIVE CONTRACTS: Executive Director reported request for proposals (RFPs) for the positions of the Executive Director, Safety Director, Underwriting Manager and Property Claims Administrator were issued November 27th and responses were due back January 8th. Fund Attorney and Qualified Purchasing Agent received one (1) response each for Executive Director and Underwriting Manager, four (4) qualified responses for Property Claims Administrator and two (2) responses for Loss Control/Safety Director.

Executive Director reported the Finance Sub Committee met on Tuesday January 21st and Wednesday January 22nd to conduct interviews of the Property Claims Administrator and discuss the Loss Control/Safety Director responses; results of the interview and responses will be discussed in closed session.

MOTION TO APPROVE RESOLUTION 4-25 TO GO INTO CLOSED SESSION.

Moved:	Chairman Sheehan
Second:	Commissioner Kessler
All in favor:	Unanimous

Closed session included Executive Director, Board of Fund Commissioners, Fund Attorney and Treasurer.

Following the return to Open Session, Fund Attorney said it would be appropriate to authorize Resolution 3-25 awarding a contract for Property Claims Administration services, which would be an agreement for 34 months at \$1,500 per claim with Vanguard Claims Administration, LLP.

MOTION TO APPROVE RESOLUTION 3-25 AUTHORIZING AWARD OF CONTRACT, BY AND BETWEEN THE FUND AND VANGUARD CLAIMS ADMINISTRATION, LLC, FOR PROPERTY CLAIMS ADMINISTRATOR SERVICES EFFECTIVE 2/1/25.

Moved:	Acting Chairman Sheehan
Second:	Commissioner Jack Kelly
Roll Call:	9 Ayes – 0 Nays

Fund Attorney stated the resolution will be distributed to the Board of Fund Commissioners for their records and Executive Director added a kick-off meeting will be scheduled with Vanguard and PERMA Claims to begin the transition.

PUBLIC COMMENT: NONE

MOTION TO OPEN MEETING TO PUBLIC

Moved:	Commissioner Jack Kelly
Second:	Commissioner Shea
All in favor:	Unanimous

MOTION TO CLOSE MEETING TO PUBLIC

Moved:	Commissioner Shea
Second:	Commissioner Kessler
All in favor:	Unanimous

NON- AGENDA ITEMS: NONE

MOTION TO ADJOURN:

Moved:	Commissioner Smaniotto
Second:	Commissioner Jack Kelly
All in favor:	Unanimous

MEETING ADJOURNED: 10:37 AM

NEXT MEETING: **Thursday, February 27, 2025 - 9:30 AM virtually**
 Brandon Tracy, Assisting Secretary